

Board of Directors Meeting

Tuesday, July 21st – 12pm | Zoom Meeting

<https://us02web.zoom.us/j/87283785414?pwd=dHJrRGhMeGpsNDdDTG9Gd0VaRXNjZz09>

Meeting ID: 872 8378 5414

Password: 784698

- I. Call to Order**
- II. Mission Minute – Maggie Smith**
- III. Approval of Consent Agenda**
 - a. Executive Director’s Report
 - b. Organizational Snapshot
 - c. June Financials
- IV. Board Chair Report: Courtney Reich**
 - a. Approval of May 19th Minutes
 - b. DWSS discussion
- V. Treasurer Report: Chris Collins**
 - a. Financial update
 - b. Audit review
- VI. Organization Update: Kate Blair**
 - a. Teleworking update
 - b. Adjusted budget presentation and vote
 - c. Progress on strategic plan
 - d. Advocacy update
- VII. Committee Updates**
 - a. Communications and Development Committee – Antwan Lang
 - b. Policy Committee - Kate Blair
 - c. Board Development Committee – Coming Soon!
- VIII. Adjournment**

Executive Director's Report

July 15, 2020

Advocacy Overview

- 30 children have come into care to date, all have been assigned a CASA.
- 50 children who have been in care without a CASA were assigned a CASA in 2020

Recruitment/Training Overview

- Class of 17 sworn in virtually on June 23rd
- Next class to begin 8/20 virtually

Volunteer Management

- State of CASA Webinar was held on June 3rd at 12pm for volunteers and covered the strategic plan, financial standing of organization, and partnership development. Mayor Johnson joined to thank our volunteers.
- Hosted webinars on educational advocacy, ILP, and racial equity
- Continuing Education for Volunteers
 - Family Treatment Court – July

Operations Overview

- Audit completed
- PPP loan extended to 24 weeks, CASA will utilize all funds
- COVID-19 Update:
 - Staff: All staff is working remotely until further notice
 - Volunteers: All physical visits with children have been suspended until further notice. Increase in teleconferencing has been requested.
 - Courts: Virtual hearings are taking place at near pre-COVID level
 - DFCS: Staff continue to telework likely until 12/31

Fundraising & Communications Overview

- DWSS has been moved to October 30th at DWSS at Victory North.

CASA BY THE NUMBERS



CURRENT ADVOCACY CASELOAD

	Mandy	Maggie	Sharon	Susan	Tim	Total
Assigned Volunteers	11	28	17	26	28	105
Available Volunteers	1	4	1	1	3	13
Total Volunteers	14	36	21	27	32	130
Children Served	25	85	31	53	55	249

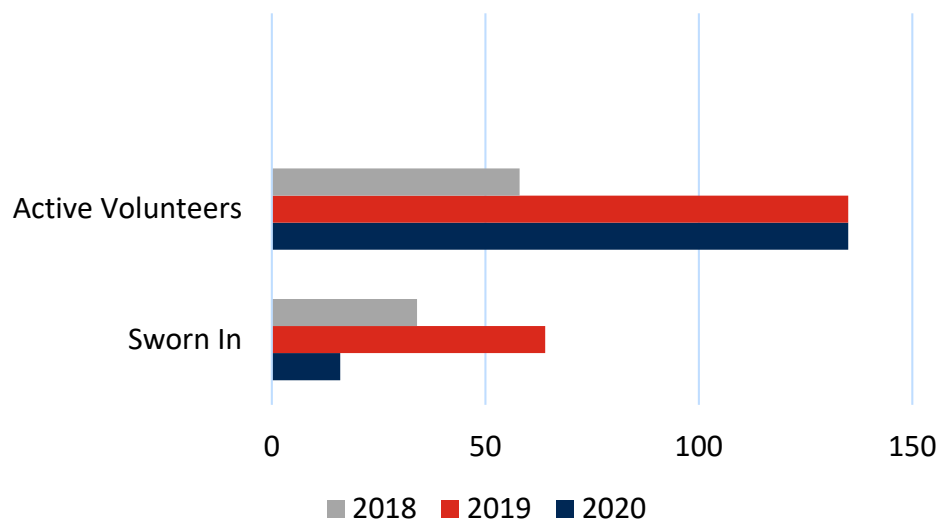
YEAR TO DATE

22 CHILDREN ACHIEVED PERMANENCY



80 CHILDREN ASSIGNED A CASA YEAR TO DATE

VOLUNTEER RECRUITMENT



CURRENTLY SERVING
64%
OF CHILDREN IN CARE

278 CHILDREN SERVED YTD

FUNDRAISING GOAL

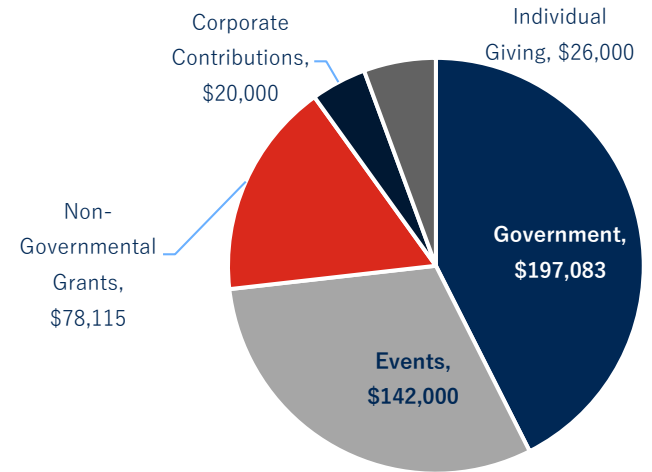


\$199,998
IN SAVINGS
WHICH EQUALS
5 MONTHS
OF OPERATING
EXPENSES

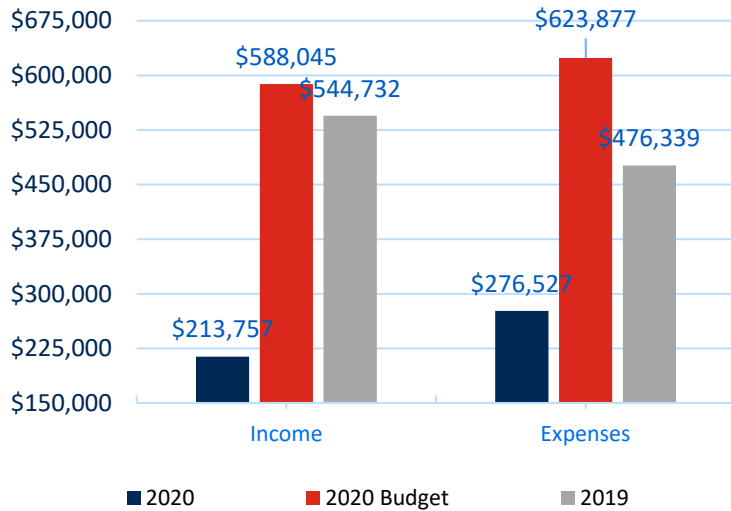


Lift up a child's voice.
A child's life.™

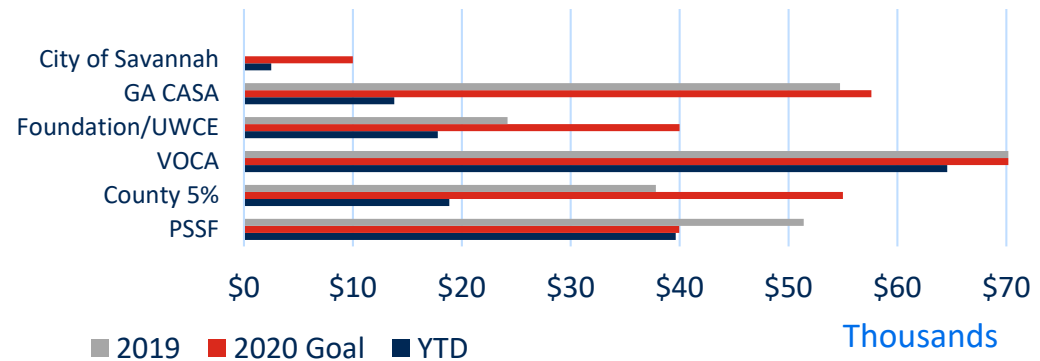
BUDGETED INCOME BY SOURCE



2019 vs. 2020



INCOME BY GRANT SOURCE



Savannah/Chatham County Court Appointed Special Advocates, Inc.

PROFIT AND LOSS

January - June, 2020

	TOTAL
Income	
43400 Direct Public Support	
43410 Business/Corporate Contributions	6,145.05
43450 Individuals	8,450.46
43460 Church/Religious Institutions	28,450.00
44820 United Way Grant	16,598.88
44821 United Way Donor Designations	1,127.91
Total 43400 Direct Public Support	60,772.30
44000 Fundraising Events	
44010 Fundraising Events - Other	801.85
44015 DWSS	3,610.00
44016 Annual Meeting	1,887.77
Total 44000 Fundraising Events	6,299.62
44520 Government Funding	
44410 County Funding - 5% Local Add On	18,853.40
44521 CJCC - VOCA	64,565.00
44522 CASA Grant	7,309.00
44525 DHS - PSSF	39,644.25
44526 Georgia CASA	13,804.10
44530 City of Savannah	2,500.00
Total 44520 Government Funding	146,675.75
45030 Interest Earned	9.93
Total Income	\$213,757.60
GROSS PROFIT	\$213,757.60
Expenses	
60301 Service Charges	42.51
60920 Business Registration Fees	30.00
61010 Activities & Gifts	303.83
61011 Christmas Gifts	62.44
Total 61010 Activities & Gifts	366.27
61100 Conference, Convention, Meeting	79.82
61111 Georgia CASA	250.00
61112 National CASA	0.00
61113 Savannah Chatham Day	170.19
61114 Capital Day	30.00
61115 Professional Development	104.00
61116 Annual Meeting	3,611.34
61117 Conference, Convention, Meetings - Other	929.61
Total 61100 Conference, Convention, Meeting	5,174.96

Savannah/Chatham County Court Appointed Special Advocates, Inc.

PROFIT AND LOSS

January - June, 2020

	TOTAL
62110 Professional Fees	
62111 Bookkeeping	2,233.00
62210 Audit	6,000.00
Total 62110 Professional Fees	8,233.00
62130 Fundraising Expenses	
62131 Fundraising Expenses - Other	5,050.00
62132 DWSS	2,775.00
Total 62130 Fundraising Expenses	7,825.00
62800 Occupancy	
62840 Equipment Rental & Maintenance	2,182.12
Total 62800 Occupancy	2,182.12
62810 Depreciation & Amortization	630.00
62890 Supplies & Equipment	945.44
65010 Books, Subscriptions, Reference	103.90
65020 Postage & Shipping	260.16
65050 Telecommunications	3,588.38
65110 Advertising	1,466.22
65120 Insurance - Liability, D&O	1,691.90
65200 Miscellaneous Expense	0.00
66000 Payroll Expenses-Salaries & Taxes	179,164.02
66001 Payroll Expenses-Insurance	20,441.41
66002 Payroll Expenses-Processing Fees	715.57
66003 Payroll Expenses-Retirement	9,908.38
68200 Technology	4,251.40
68320 Travel	3,632.39
68400 Volunteer Management	5,099.22
68401 Partnership Development	2,790.22
68402 AmeriCorps VISTA Program	500.00
68403 Let a Kid Be a Kid	1,132.10
Total Expenses	\$260,174.57
NET OPERATING INCOME	\$ -46,416.97
NET INCOME	\$ -46,416.97

Savannah/Chatham County Court Appointed Special Advocates, Inc.

BUDGET VS. ACTUALS: 2020 - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Income				
43400 Direct Public Support				
43410 Business/Corporate Contributions	6,145.05	20,000.00	13,854.95	30.73 %
43440 Let a Kid Be a Kid		3,000.00	3,000.00	
43450 Individuals	8,450.46	22,000.00	13,549.54	38.41 %
43460 Church/Religious Institutions	28,450.00	42,115.00	13,665.00	67.55 %
44600 Private Foundations & Grants		7,500.00	7,500.00	
44820 United Way Grant	16,598.88	28,500.00	11,901.12	58.24 %
44821 United Way Donor Designations	1,127.91	4,000.00	2,872.09	28.20 %
Total 43400 Direct Public Support	60,772.30	127,115.00	66,342.70	47.81 %
44000 Fundraising Events				
44010 Fundraising Events - Other	801.85	20,000.00	19,198.15	4.01 %
44015 DWSS	3,610.00	120,000.00	116,390.00	3.01 %
44016 Annual Meeting	1,887.77	2,000.00	112.23	94.39 %
Total 44000 Fundraising Events	6,299.62	142,000.00	135,700.38	4.44 %
44520 Government Funding				
44410 County Funding - 5% Local Add On	18,853.40	51,000.00	32,146.60	36.97 %
44521 CJCC - VOCA	64,565.00	123,461.00	58,896.00	52.30 %
44522 CASA Grant	7,309.00	3,361.00	-3,948.00	217.47 %
44525 DHS - PSSF	39,644.25	73,500.00	33,855.75	53.94 %
44526 Georgia CASA	13,804.10	57,608.16	43,804.06	23.96 %
44530 City of Savannah	2,500.00	10,000.00	7,500.00	25.00 %
Total 44520 Government Funding	146,675.75	318,930.16	172,254.41	45.99 %
45030 Interest Earned	9.93		-9.93	
Total Income	\$213,757.60	\$588,045.16	\$374,287.56	36.35 %
GROSS PROFIT	\$213,757.60	\$588,045.16	\$374,287.56	36.35 %
Expenses				
60301 Service Charges	47.51	200.00	152.49	23.76 %
60920 Business Registration Fees	30.00	50.00	20.00	60.00 %
61010 Activities & Gifts	1,403.83	300.00	-1,103.83	467.94 %
61011 Christmas Gifts	62.44	1,000.00	937.56	6.24 %
Total 61010 Activities & Gifts	1,466.27	1,300.00	-166.27	112.79 %
61100 Conference, Convention, Meeting	79.82		-79.82	
61111 Georgia CASA	250.00	2,000.00	1,750.00	12.50 %
61112 National CASA	0.00	7,000.00	7,000.00	0.00 %
61113 Savannah Chatham Day	170.19	150.00	-20.19	113.46 %
61114 Capital Day	30.00	100.00	70.00	30.00 %
61115 Professional Development	104.00	3,000.00	2,896.00	3.47 %
61116 Annual Meeting	3,611.34		-3,611.34	
61117 Conference, Convention, Meetings - Other	929.61		-929.61	
Total 61100 Conference, Convention, Meeting	5,174.96	12,250.00	7,075.04	42.24 %

Savannah/Chatham County Court Appointed Special Advocates, Inc.

BUDGET VS. ACTUALS: 2020 - FY20 P&L

January - December 2020

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
62110 Professional Fees				
62111 Bookkeeping	2,633.00	4,800.00	2,167.00	54.85 %
62210 Audit	6,000.00	6,785.00	785.00	88.43 %
Total 62110 Professional Fees	8,633.00	11,585.00	2,952.00	74.52 %
62130 Fundraising Expenses				
62131 Fundraising Expenses - Other	5,050.00	3,000.00	-2,050.00	168.33 %
62132 DWSS	2,775.00	20,000.00	17,225.00	13.88 %
Total 62130 Fundraising Expenses	7,825.00	23,000.00	15,175.00	34.02 %
62800 Occupancy				
62840 Equipment Rental & Maintenance	2,182.12	7,425.60	5,243.48	29.39 %
Total 62800 Occupancy	2,182.12	7,425.60	5,243.48	29.39 %
62810 Depreciation & Amortization	630.00	1,500.00	870.00	42.00 %
62890 Supplies & Equipment	945.44	4,000.00	3,054.56	23.64 %
65010 Books, Subscriptions, Reference	103.90	300.00	196.10	34.63 %
65020 Postage & Shipping	260.16	1,500.00	1,239.84	17.34 %
65050 Telecommunications	3,588.38	7,701.12	4,112.74	46.60 %
65110 Advertising	1,466.22	2,000.00	533.78	73.31 %
65120 Insurance - Liability, D&O	1,691.90	6,500.00	4,808.10	26.03 %
65150 Membership & Dues		1,000.00	1,000.00	
65200 Miscellaneous Expense	0.00		0.00	
66000 Payroll Expenses-Salaries & Taxes	193,011.77	483,760.80	290,749.03	39.90 %
66001 Payroll Expenses-Insurance	20,441.41		-20,441.41	
66002 Payroll Expenses-Processing Fees	715.57	1,415.00	699.43	50.57 %
66003 Payroll Expenses-Retirement	9,908.38		-9,908.38	
68200 Technology	4,251.40	7,790.00	3,538.60	54.58 %
68320 Travel	3,632.39	17,000.00	13,367.61	21.37 %
68400 Volunteer Management	5,099.22	23,000.00	17,900.78	22.17 %
68401 Partnership Development	2,790.22	5,000.00	2,209.78	55.80 %
68402 AmeriCorps VISTA Program	1,500.00	2,700.00	1,200.00	55.56 %
68403 Let a Kid Be a Kid	1,132.10	2,500.00	1,367.90	45.28 %
80200 Payments to Affiliates		400.00	400.00	
Total Expenses	\$276,527.32	\$623,877.52	\$347,350.20	44.32 %
NET OPERATING INCOME	\$ -62,769.72	\$ -35,832.36	\$26,937.36	175.18 %
NET INCOME	\$ -62,769.72	\$ -35,832.36	\$26,937.36	175.18 %

Savannah/Chatham County Court Appointed Special Advocates, Inc.

BALANCE SHEET

As of June 30, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10501 BB&T Business Value 200	133,162.37
10502 BB&T Business Value 50	0.00
10550 BB&T Business Money Rate Savings	199,948.08
Total Bank Accounts	\$333,110.45
Accounts Receivable	
11000 Accounts Receivable (A/R)	43,154.46
Total Accounts Receivable	\$43,154.46
Other Current Assets	
12000 Refunds Receivable	0.00
16300 Prepaid Expenses	1,207.00
Total Other Current Assets	\$1,207.00
Total Current Assets	\$377,471.91
Fixed Assets	
15000 Furniture & Equipment	12,444.39
17000 Accumulated Depreciation	-9,791.00
Total Fixed Assets	\$2,653.39
TOTAL ASSETS	\$380,125.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Credit Cards	
20001 BB&T Credit Card	-484.06
Total Credit Cards	\$ -484.06
Other Current Liabilities	
20210 Accrued Payroll Expense	0.00
20310 Insurance/IRA Payable	739.71
24001 United Way Payable	70.00
Loan Payable - SBA PPP	66,400.00
Total Other Current Liabilities	\$67,209.71
Total Current Liabilities	\$66,725.65
Total Liabilities	\$66,725.65
Equity	
32000 Unrestricted Net Assets	359,733.45
Net Income	-46,333.80
Total Equity	\$313,399.65
TOTAL LIABILITIES AND EQUITY	\$380,125.30