

## CASA BOARD MEETING

Attendees: Faith Buchanan, Megan Dulamal, Courtney Reich, Chris Collins, Terry Lemmon, Penny Rafferty, Prejea'n Andrews, Antwan Lang, Carson Wilson, Kayla Williams, Jerry Rooney, Kate Blair, Jacobium Holliman, Yolanda Parker (DFCS), Tom Hassett, Debra Powell

### STANDARD BUSINESS

The meeting was called to order at 12:03pm by Jerry Rooney.

Approval of Meeting Agenda was Motioned by Antwan Lang, and seconded by Jerry Rooney. Motion passed

"New CASA Congratulations" Cards were signed by every Board Member present.

Introduction of Approval of Board Officers was motioned by Antwan Lang.

It was announced that Carson Wilson is rolling off of the Board. She was thanked for her efforts.

Courtney Reich (Chair) thanked Jerry Rooney for being Chair.

### New Board Members

- Community & Development Chair – Antwan Lang
- Board Development & Retention (focus on identifying new board members)
  - o Lang asked if Wilson's position will be replaced. Per Blair, replacement is the Board's decision. No decision was made during this meeting.
  - o J. Holliman is considering chairing "Board Development & Retention". He will make a decision once he has the opportunity to review the job description.
  - o K. Blair will send Chair job descriptions to all Board members, so each can determine in which committee they would like to participate.
- The Fundraising committee is being disbanded so that all Board members can participate in fundraising efforts.

### TREASURER REPORT (Chris Collins):

- A new agreement has not yet been signed with Bookkeeper.
- Overall expenses will increase; Unsure of exact year-end expenses, as Kate is still awaiting the bill from Maria.
- An audit will be completed annually by Coomer.

- K. Blair requested that the Bookkeeper not be changed until 2021 so that he will not be changed at the same time as the Auditor.
- "Equipment and Maintenance" are included in the "Occupancy Cost".
- Currently, CASA does not have a lease or written agreement for office space. Per K. Blair, there will be no charge for rent as long as the current DFCS Director is in place.
  - o Per K. Blair, additional office space will be provided by DFCS for the AmeriCorp incumbent.
- The payroll budget includes all positions to be filled including AmeriCorp Vista position, IRA, taxes, and benefits.
  - o AmeriCorp is similar to Peace Corps; position will be paid \$1,500 fee, \$100 for housing, and \$50 for cell phone.
- CASA Staff has doubled since December 2019. As a result, Insurance has increased 15%.

#### IV. STRATEGIC PLAN (Terry Lemmons)

- C. Reich questioned if strategic plan action items can be completed by June 2020.
  - o Per K. Blair, June 2020 dates are required for most grants.
  - o Staff will update Board quarterly on action items' completion.
- Per K. Blair, goals do not match the budget, as we have over-committed on the goals, and under committed on the budget.
- Retention rates are good because volunteers are excited.
  - o It has been decided that we will begin to review and track volunteer retention moving forward.
  - o In 2019, CASA lost only one (1) volunteer, who did not want to participate anymore.
- T. Lemmons and K. Blair recommend each Board member attend volunteer training and a minimum of one (1) court hearing to ensure all are fully aware of what the court proceedings entail.
- C. Reich suggested that a Volunteer Retention committee be formed. Tom offered to chair the committee.
- "Volunteer Appreciation" events are scheduled to be held in the Spring including but not limited to:
  - o Awards
  - o End of Year event
  - o Pot luck at Kate Bailey's home

#### V. Organization Update

Events:

##### 1. Grand Prix

Driver's education for high-profile vehicles hosted by Porsche Club of

the America at the Westin on April 4-6, 2020. CASA is responsible for funding

after-party, attracting sponsors, high net worth clients, and male volunteers. The ideal targets include Private Banks, Wealth Management Firms, High networth clients. The fundraising goal is \$20,000. Tickets will be sold to the general public. Silent Auction items are needed. Porsche Club of Savannah will raffle four tickets

- Potential Sponsors are Porsche dealerships
- P. Rafferty suggested "Inaugural" replace "Annual" in the name of the event.
- Tom asked if tickets can be offered to foster children. Due to confidentiality, the organization cannot per K. Blair.
- A. Lang asked if CASA could host specific events specifically for foster children. Per Y. Parker of DFCS, we cannot to maintain the children's privacy.

## 2. Market Café

- Location: St. Peters Episcopal Church
- Ticket sales will benefit CASA and Coastal Children's Advocacy Center
- CASA is expected to receive \$30,000.
- CASA is responsible for recruiting sponsors and ticket sales.
- K. Blair requested each Board Member to purchase tickets (\$5/ticket) to give away or resell.

## 3. Annual Meeting

- Each Board Member was asked to confirm attendance. Confirmation is required because CASA pays per person.
- Keynote Speaker is Shimaine Quimbley, a young lady who aged out of the foster care system at age 21, after 12 placements.
- Sponsors include South State Bank, International Paper
  - International Paper has dual sponsorship, as they are also sponsoring Dancing With Savannah Stars.
- Location: Savannah Technical College
- 130 RSVPs; all three (3) judges will be present
- Awards to be presented include:
  - Judge Burke's retirement
  - CASA Volunteer of the Year
  - DFCS
  - CASA 20 year Volunteer

## 4. Dancing with the Savannah Stars (DWSS)

- Date: November 6, 2020
- The 2020 goal is to engage potential dancers earlier in the year. Board Members are asked to make dancer recommendations to Kate.
- The event will be held at Victory North. The venue has an attached outdoor patio for after-party, a smaller stage, and two (2) parking lots.
- The main street can be blocked for the red carpet, if a permit is obtained.

- CASA controls ticket sales and can bring outside food and beverage.

5. 2020 Council of Program Supervisors (COPS)

- Executive Director for all CASAs statewide.
- Date: 4/28/2020
- Board to host reception the first night
- Anticipate 50 attendees
- Requested that each Board Member bring a bottle of wine.

Additional Items:

-Sharon (FT employee started 1/6/2020), Kaylyn (Intern), and Mandy Roberts were introduced to the CASA Board.

A. Lang asked if need a sponsor to do paid internship. Topic to be discussed offline.

Insurance Opt Out Policy

- Can't go to Market Place and show proof of insurance. If employee does not take insurance, they will receive \$2,500. Motioned by A. Lang. Seconded by T. Lemmons. Motion passed.